



IowaGrants.gov

## Financial Trade Assistance Programs

Export Trade Assistance Program

Domestic Trade Assistance Programs

Product Trade Assistance Programs

Online Approval/Grant Execution Guide

Using

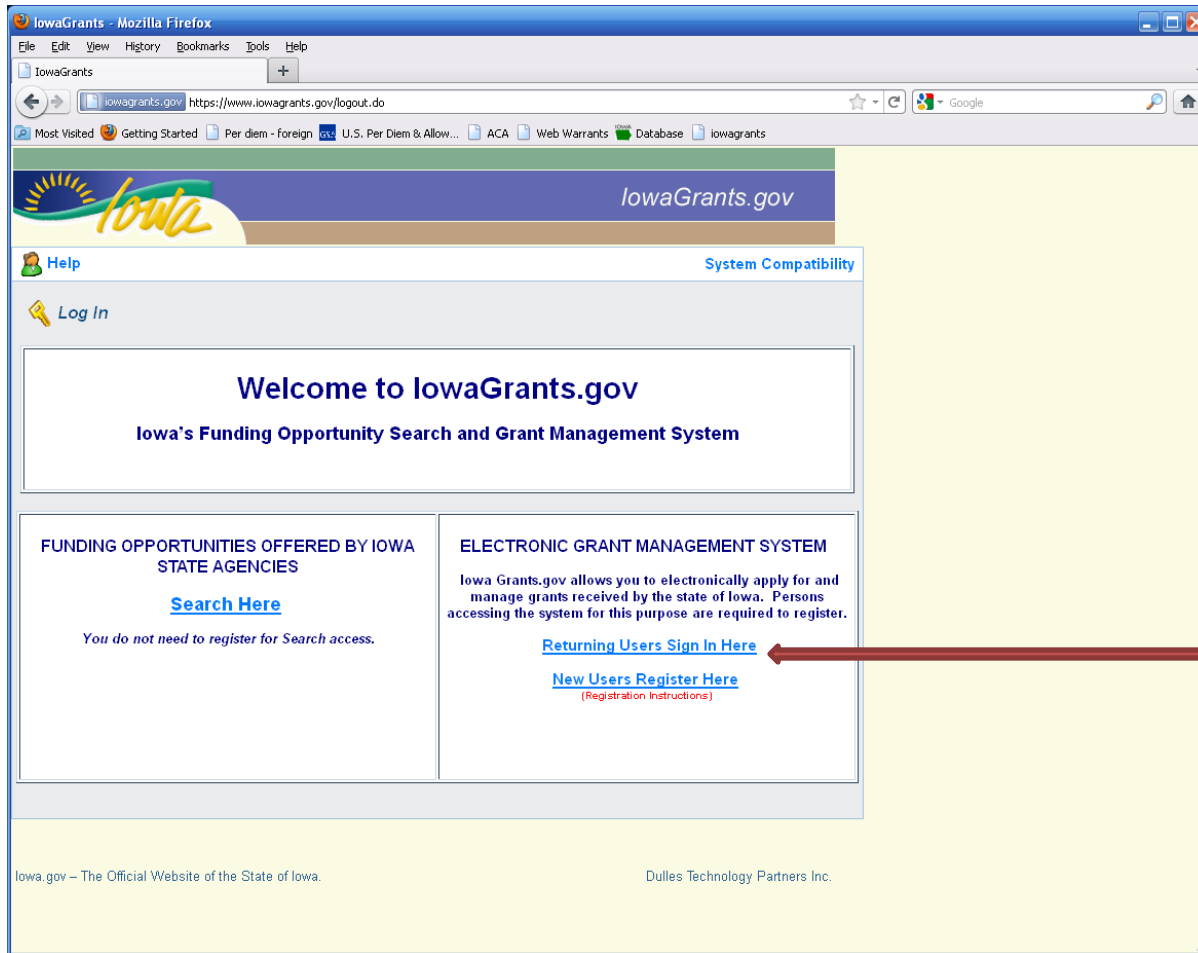
[www.iowagrants.gov](http://www.iowagrants.gov)

After you receive an email notification that your application has been approved:

You will want to go into the system and generate your grant contract.

If you do not receive a notice that your application has been approved or not awarded, within 14 business days of your submission, please contact Lisa Longman at [lisa.longman@iowa.gov](mailto:lisa.longman@iowa.gov) or 515.725.3139.

# Go to [www.iowagrants.gov](http://www.iowagrants.gov)



# Put in your Account ID and Password

Enterprise A&A Service - SSO Logon - Mozilla Firefox

Enterprise A&A Service - SSO Logon

https://entaa.iowa.gov/entaa/sso?appId=DOM\_GMS&callingApp=https://www.iowagrants.gov/login.do#topHeader

## DOM Electronic Grant Management System

Enterprise A&A [What Is A&A?](#)

[SIGN IN](#) [CREATE AN ACCOUNT](#) [FORGOT PASSWORD](#) [FORGOT ID](#)

**Sign into DOM Electronic Grant Management System here.**

Enter your Account Id and password to sign into DOM Electronic Grant Management System.

Account Id:

Password:

Take me to my Account Options after I Sign In.

[Sign In](#)

Account Id Examples:

- *firstname.lastname@iowaid*
- *firstname.lastname@iowa.gov*
- *firstname.lastname@iwd.iowa.gov*
- *firstname.lastname@dhs.state.ia.us*

[Need an Account?](#)  
[Forgot Password?](#)  
[Forgot Id?](#)

Contact the DAS-ITE Service Desk if you need personal assistance.  
Email: [ITE.Servicesdesk@iowa.gov](mailto:ITE.Servicesdesk@iowa.gov) Phone: 515-281-5703 or 1-800-532-1174

You are looking at SSO Logon Transaction Id: XDRDIK  
©2004 State of Iowa, DAS-ITE Version: 2.5.5  
[Additional Terms, Privacy & Warranty Information](#)

# Step 3: Click on “My Grants”

The screenshot displays the Iowa Grants website interface. At the top, there is a header with the Iowa logo on the left and the text "IowaGrants.gov" on the right. Below the header is a navigation bar containing icons and labels for "Menu", "Help", "Log Out", "Back", "Print", "Add", "Delete", "Edit", and "Save".

Below the navigation bar is a "Welcome" message. Underneath, there is a "Main Menu" section with the following text: "Click Help above to view instructions. Go to 'My Profile' to reset password." Below this text is a list of menu items, each with an icon:

- Instructions (document icon)
- My Profile (person icon)
- Funding Opportunities (document icon)
- My Applications (handshake icon)
- My Grants (plant icon)

A red arrow points to the "My Grants" menu item.

When you receive an email that your application is approved, you will want to go into “Application.”

The screenshot shows the IowaGrants.gov website in a Mozilla Firefox browser. The page displays details for Grant 23022 - Test Application LL 8-17-11 - 2011. The status is 'Underway', the program area is 'ITO - Trade Assistance Programs', the grantee organization is 'REG Biodiesel', the program officer is 'Lisa Longman', and the awarded amount is '\$3,000.00'. Below this, there is a table of Grant Components. A red arrow points to the 'Application' link in the table.

Component	Last Edited
General Information	08/25/2011
Grant Contract	09/20/2011
Reimbursement	
GAX Form	09/20/2011
Status Reports	
Opportunity	
Application	

**AFTER you open “Application” you will need to scroll down to the bottom where it says Grant/Contract. Click on the actual file name (.pdf) to open.**

Print out the contract, sign and mail it to:

Lisa Longman

Iowa Economic Development Authority

200 East Grand Avenue

Des Moines, IA 50309

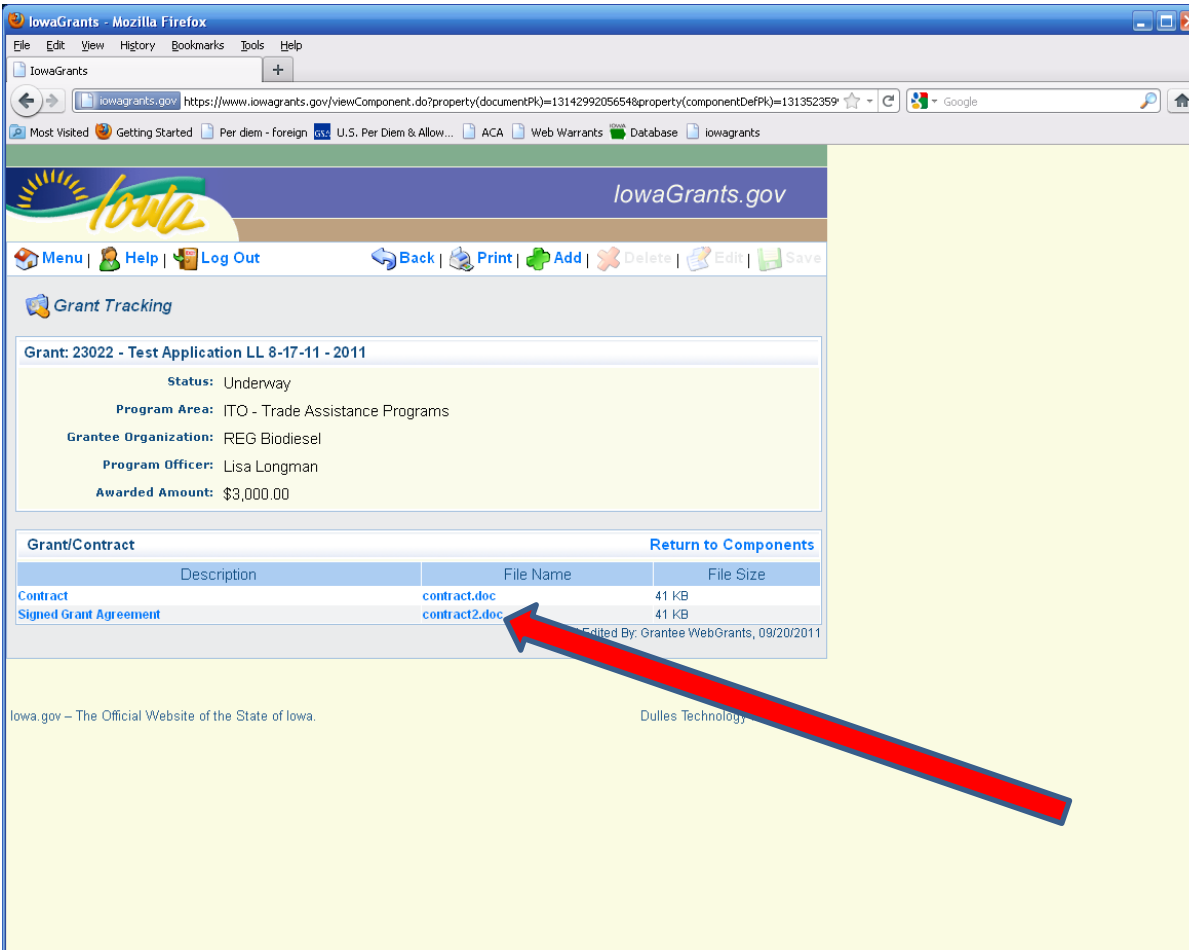
Once your grant is received by the Department and we have signed the grant, the executed grant will be uploaded. You can print out a copy for your file if you would like. The copy will stay in the system.

The screenshot shows the IowaGrants.gov website in a Mozilla Firefox browser. The page displays details for Grant 23022 - Test Application LL 8-17-11 - 2011. The status is 'Underway', the program area is 'ITO - Trade Assistance Programs', the grantee organization is 'REG Biodiesel', the program officer is 'Lisa Longman', and the awarded amount is '\$3,000.00'. Below this, a table lists the grant components. A red arrow points to the 'Grant Contract' component, which was last edited on 08/25/2011.

Component	Last Edited
General Information	08/25/2011
Grant Contract	08/25/2011
Reimbursement	
GAX Form	09/20/2011
Status Reports	
Opportunity	-
Application	-

The executed grant will be under Grant/Contract.

After we receive the signed grant, the Iowa Economic Development Authority will sign and we will upload a copy of the executed grant here. You can print a copy for your file or access this document any time through the system.



The screenshot shows the IowaGrants.gov website interface. The main content area displays details for Grant 23022 - Test Application LL 8-17-11 - 2011. The grant status is 'Underway', the program area is 'ITO - Trade Assistance Programs', the grantee organization is 'REG Biodiesel', the program officer is 'Lisa Longman', and the awarded amount is '\$3,000.00'. Below this, a table titled 'Grant/Contract' lists two documents: 'Contract' (41 KB) and 'Signed Grant Agreement' (41 KB). A red arrow points to the 'Signed Grant Agreement' link. The website footer includes 'Iowa.gov - The Official Website of the State of Iowa' and 'Dulles Technology'.

Grant/Contract	Description	File Name	File Size
Contract		contract.doc	41 KB
Signed Grant Agreement		contract2.doc	41 KB

## Next steps...

After you the event or the project is completed,  
you can apply for your reimbursement.