



## Federal Jumpstart Housing Assistance Program Homeowner Application Checklist



If submitting your application by mail or in-person delivery, you may expedite the intake process by **attaching copies of the following items to your completed Federal Jumpstart Housing Application**, as applicable. If you are submitting your application electronically, please note that any applicable checklist items will be requested at a later date. You can expedite the application process by gathering this documentation and having it available in a single file so that it is readily available upon request. Additional documentation may be requested by the local government participant as needed to determine program eligibility and specific assistance amounts. Any Checklist item that you are unable to provide at the time of application will be addressed on a case-by-case basis by the local government participant reviewing your application.

Provide only that Checklist information that you have available at the time of application submission. Please do not make any special effort to obtain cost estimates at this time.

<b>Housing Repair / Rehabilitation Checklist</b>	
<input type="checkbox"/>	Copy of Social Security Cards and Driver's License
<input type="checkbox"/>	FEMA Award Letter for Housing Assistance
<input type="checkbox"/>	Insurance Settlement Statement of Benefits for disaster relief, if received
<input type="checkbox"/>	Letter of Benefit from any other government assistance including SBA
<input type="checkbox"/>	Deed/Contract (Proof of Ownership) for <i>flooded</i> home
<input type="checkbox"/>	Documentation of <i>flooded</i> residence as your primary residence (e.g. drivers license, utility bill or other official documents that show primary address)
<input type="checkbox"/>	Documentation of the assessed value of the disaster-affected home from the latest available assessed value of the property, excluding land value, dated prior to 5/25/08.
<input type="checkbox"/>	If seeking reimbursement for eligible rehabilitation expenses, receipts or other documentation of previous out-of-pocket expenditures and information about work items accomplished
<input type="checkbox"/>	List of ALL persons living in the household. (Include name, age, social security number and race)
<input type="checkbox"/>	A list of total <u>Income</u> from ALL persons living in the household. (Include employment income, rental income, welfare, VA benefits, child support, social security benefits, pensions, retirement funds and any other source of income)
<input type="checkbox"/>	Copy of most current year's Income Tax Return
<input type="checkbox"/>	Release Form for records research, if lost in the flood



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<b>Homebuyer Assistance Checklist</b>	
<input type="checkbox"/>	Copy of Social Security Cards and Driver's License
<input type="checkbox"/>	FEMA Award Letter for Housing Assistance
<input type="checkbox"/>	Insurance Settlement Statement of Benefits for disaster relief, if received
<input type="checkbox"/>	Letter of Benefit from any other government assistance including SBA
<input type="checkbox"/>	Deed/Contract (Proof of Ownership) for <i>flooded</i> home
<input type="checkbox"/>	Payoff amount for mortgage OR contract for <i>flooded</i> home (Statement/Letter from Mortgage Lender or Contract Holder)
<input type="checkbox"/>	Documentation of <i>flooded</i> residence as your primary residence (e.g. drivers license, utility bill or other official documents that show primary address)
<input type="checkbox"/>	Name(s) as it(they) appear(s) (or will appear) on the deed for the home to be purchased
<input type="checkbox"/>	Documentation showing firm commitment for buy-out assistance
<input type="checkbox"/>	List of ALL persons living in the household. (Include name, age, social security number and race)
<input type="checkbox"/>	A list of total <u>Income</u> from ALL persons living in the household. (Include employment income, rental income, welfare, VA benefits, child support, social security benefits, pensions, retirement funds and any other source of income)
<input type="checkbox"/>	Copy of most current year's Income Tax Return
<input type="checkbox"/>	Release Form for records research, if lost in the flood



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<b>Interim Mortgage Assistance Checklist</b>	
<input type="checkbox"/>	Copy of Social Security Cards and Driver's License
<input type="checkbox"/>	FEMA Award Letter for Housing Assistance
<input type="checkbox"/>	Documentation of residence as your primary residence (e.g. drivers license, utility bill or other official documents that show primary address)
<input type="checkbox"/>	Documentation showing firm commitment for buy-out assistance
<input type="checkbox"/>	Documentation of current monthly mortgage payment on the disaster-affected home
<input type="checkbox"/>	Documentation of any of the following eligible property carrying costs, as applicable: principal, interest, property taxes and hazard insurance
<input type="checkbox"/>	If seeking reimbursement for eligible expenses, receipts or other documentation of previous out-of-pocket expenditures
<input type="checkbox"/>	List of ALL persons living in the household. (Include name, age, social security number and race)
<input type="checkbox"/>	A list of total <u>Income</u> from ALL persons living in the household. (Include employment income, rental income, welfare, VA benefits, child support, social security benefits, pensions, retirement funds and any other source of income)
<input type="checkbox"/>	Copy of most current year's Income Tax Return
<input type="checkbox"/>	Release Form for records research, if lost in the flood