**2020 Community Development Block Grant (CDBG) Application Workshop**

February 19, 2020
Ankeny, Iowa

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**Today’s Agenda**

» CDBG Program update
   - Staff update- introduce Joyce Brown
   - Application timeframes
   - General application requirements/ reminders
   - New Consolidated Plan/ Method of distribution

» Community Development & Housing Needs Assessments

» Program Breakout Sessions
   - Housing, DTR, and Water & Sewer/ Community Facilities
   - Roundtable discussions

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**CDBG Method of Distribution**

<table>
<thead>
<tr>
<th>CDBG Funding Allocation</th>
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<td>Water/Sewer</td>
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<tr>
<td>Housing</td>
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<td>Downtown Revitalization</td>
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<td>Economic Development</td>
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<td>TA/Admin</td>
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<tr>
<td>Opportunities/Threats</td>
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<td>Community Facilities</td>
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CDBG Method of Distribution

- New method of distribution is part of 2020-2025 Consolidated Plan
- Changes to the method of distribution include:
  - Increase in funding for housing activities (from 22 to 25%)
  - Increase in funding for community facilities (from 7 to 9%)
  - Increase in funding for opportunities/threats (from 5 to 10%)
  - Reduction in funding for DTR activities (from 15 to 10%)
  - Reduction in funding for economic development (from 15 to 10%)

Overview: State of Iowa CDBG Program

- Iowa’s 2019 allocation was $23.9 million
- Iowa’s 2020 allocation will be $24.8 million
- IEDA will no longer make conditional awards
- CDBG awards will be made after we receive our funding agreement from HUD. Date unknown, but likely late summer/early fall.
**State of Iowa CDBG Program**

**Reminders:**

» Every CDBG project must meet a national objective:
  - Benefit to low- and moderate-income persons (70% of allocation or greater)
  - Slum & blight elimination
  - Urgent need

» Eligible Applicants
  - All cities under 50,000 population (including Cedar Falls)
  - All counties
  - City or county on behalf of non-profit entity

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**2020 Application windows**

» Most CDBG programs will now have an open application window.

» Applications will be accepted and reviewed as funds are available.

» We anticipate review times will take 30-45 days for complete applications. This may change depending on demand/number of applications.

» Applications will require more information up-front.

» Applications must be complete and thorough to be reviewed.

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**2020 Application windows**

CDBG Water & Sewer applications will continue to be accepted and reviewed quarterly.

Water & Sewer application deadlines:
- January 1, 2020
- April 1, 2020
- July 1, 2020
- October 1, 2020

Water & Sewer Award Announcements:
- Mid-month in March, June,
- September and December
2020 Application windows

CDBG Community Facilities applications will be accepted & reviewed on an on-going basis as funds are available.

- For 2020, we will start reviewing applications in July in the order in which they are received.
- IEDA will continue to accept applications & make awards as funds are available. However, 2020 awards cannot be made until we have an agreement from HUD.
- IEDA will provide a monthly report showing available CDBG funds on the website.

2020 Application windows

Most CDBG Housing applications will be accepted & reviewed on an on-going basis as funds are available.

- All CDBG housing rehabilitation programs will have an open application window.
- CDBG Homebuyer assistance program will have an open application window.
- For 2020, we will start reviewing applications in July in the order in which they are received.
- IEDA will continue to accept applications & make awards as funds are available. However, 2020 awards cannot be made until we have an agreement from HUD.
- IEDA will provide a monthly report showing available CDBG funds on the website.

2020 Application windows

CDBG Upper Story Housing program will have an annual, competitive application round.

- CDBG Upper Story Housing applications will be due on July 31, 2020.
- However, 2020 awards cannot be made until we have an agreement from HUD.
- IEDA may open up future application rounds for this program if not all program funds are awarded to July 31 applications.
2020 Application windows

CDBG Downtown Revitalization applications will be accepted & reviewed on an on-going basis as funds are available.

» CDBG Downtown Revitalization applications will be due on July 31, 2020.
» However, 2020 awards cannot be made until we have an agreement from HUD.
» If funds are available after July 31st applications are reviewed/awarded, IEDA will continue to accept applications & make awards as funds are available.

2020 Application windows

CDBG Downtown Revitalization applications will be accepted & reviewed on an on-going basis as funds are available.

» For 2020, we will start reviewing applications in July in the order in which they are received.
» IEDA will continue to accept applications & make awards as funds are available. However, 2020 awards cannot be made until we have an agreement from HUD.
» IEDA will provide a monthly report showing available CDBG funds on the website.

2020 Application windows

Other CDBG programs with an open application window will continue as such.

» Includes the following programs:
  – Economic Development Set Aside (EDSA)
  – Career Link
  – Career Link Employment Transportation
  – Opportunities & Threats (Check with IEDA before submittal)
  – Sustainable Communities
» IEDA will continue to accept applications & make awards as funds are available.
» Check with IEDA on funding availability for these programs.
CDBG Program Requirements

All CDBG applications will need to include:

» Community Development and Housing Needs Assessment (revised)
» Minority Impact Statement
» Federal Assurance Signature Page
» Applicant/Recipient Disclosure/Update Form
» Public Hearing Documentation
  – Notice, Signed Minutes and Proof of Publication or Affidavit of Posting

CDBG Program Requirements

All CDBG applications will need to include:

» Resolution committing matching funds, if applicable
» Documentation of other funding sources
» Target Area Map, if applicable
» Any program specific items- Including Iowa Green Streets Criteria

Applications are available now at www.iowagrants.gov

Applications must be submitted by 11:59 PM on application due date. The system will not accept applications after this date/time.

If an application is incomplete it will NOT be reviewed. Complete means all required information is provide in the application AND all required attachments are uploaded with the application.
CDBG Program Requirements

» Few changes to the applications from the 2019 application round, with the exception of housing programs. New housing applications will be covered in the breakout session.

» Please contact IEDA with any questions on required attachments, documentation, etc. before you submit an application.

» Program specific application information will be covered in breakout sessions today.

Procurement reminders (2 CFR 200)

» Applications must meet 2 CFR 200 procurement standards/requirements

» Consultants/COGs may not be involved with procurement of services if they plan to bid on those services. (applicable to all service providers)

» Sample RFP templates & publication documents are available on the IEDA website

» Please refer to FAQ on procurement requirements and contact IEDA with specific questions

Procurement reminders (2 CFR 200)

» For 2020 CDBG applications:

  – Procure for ALL administration following 2 CFR 200 requirements prior to application

  – Procure for ALL technical services (housing) following 2 CFR 200 requirements prior to application

  – Water & Sewer applications: Procure for ALL services prior to an application including preliminary design, final design, and construction management services.

    ● If you have only procured for design work, you must re-procure for remaining services following 2 CFR 200 requirements
Section 3 reminders

» Section 3 is HUD’s legislative directive for providing preference to public housing residents and low-income residents of the local community and the businesses that substantially employ these persons, for new employment, training and contracting opportunities resulting from HUD-funded projects.

» Section 3 applies to projects/activities involving housing (construction, demolition, rehabilitation) or other public construction—i.e. roads, sewers, community centers, etc.

» Section 3 compliance requires applicants to take steps at the time of application as well as post-award.

Applicants should be sure to complete the following during the application phase to comply with federal Section 3 requirements:

» Include the Section 3 clause, in its entirety, in all advertisements for RFQ/RFP and bid documents

» Check HUD registry for Section 3 businesses located in the county in which the project is taking place: https://portalapps.hud.gov/Sec3BusReg/BRegistry/What

» Share CDBG bid opportunities with those businesses and keep documentation of any correspondence with Section 3 businesses.

» Include the "Intent to Comply with Section 3 Requirements" form with all procurement documents. "Intent to Comply with Section 3 Requirements" form must be signed by bidders and returned with bid documents.

» If a Section 3 business submits a bid for an opportunity associated with the CDBG project, the recipient (city/county) must give priority to the greatest extent feasible. Refer to the CDBG Management Guide/Section 3 overview for the order of priority that Section 3 businesses should be given.
Iowa Green Streets Criteria

» What projects use criteria?
  - CDBG Community Facilities
  - CDBG Sustainable Community
  - CDBG Disaster Recovery (select projects)
  - Main Street Iowa Challenge Grant
  - Community Catalyst Remediation Grant
  - Housing new (adaptive reuse)

» DOES NOT INCLUDE
  - DTR Façade Projects (separate criteria)
Iowa Green Streets Criteria

» Resources
  - Drawings
  - Integrated design tools
  - Improved green plan and checklist
  - Sample specifications
  - Charrette Toolkit
  - Operations & Maintenance Toolkit
  - Research & Reports
  - Public Engagement
  - Technical Assistance Database
  - Tools for Resilience

Design Consultations

» Design Consultations
  - Free, 2-2.5 hrs, delivered regionally
  - Site, architectural, mechanical, high performance construction, materials, energy

» Think Bold
  - Zero net carbon
    - Architecture 2030
      - Architects, Interior designers
      - Conference of Mayors, ASHRAE
    - Think regenerative

» Hire Experienced Team

Sustainable Stormwater Projects

» Infiltration based best practices
  - Iowa Stormwater Management Manual
    - Bioretention/rain gardens
    - Permeable pavements
    - Tree trenches
    - Infiltration basins/trenches
    - Bioswales
    - Soil quality restoration
    - Native landscaping

» Restore local hydrology

» Work with IDES design consultants and IDALS Urban Conservationists
Upcoming Events/ Items

» Labor Standards/ Section 3 training will be held this summer.

» Environmental review training will be held this fall.

» Downtown Revitalization training for architects coming later this year (likely fall)

» IEDA is looking at putting together a lead based paint training in conjunction with IDPH- More information to come…..

» 2020 CDBG Management Guide will be online version only. To be released in June/July 2020.

Questions?

Thank You!
We look forward to great applications….