



# EMPLOYMENT OPPORTUNITIES

The Iowa Economic Development Authority (IEDA) and Food Export Association of the Midwest have an opening for a paid **International Marketing Intern position**. The intern will be an independent contractor of the Food Export Association of the Midwest located in Chicago, but housed at, and supervised by, the IEDA International Trade Office in Des Moines. Duties are focused around food and agriculture exports and include but are not limited to: Research and identify potential exporters, as well as updating current databases of companies. Assist in recruiting, organizing, planning, and executing export related events/activities. Conduct research and create reports on products or markets related to state sector interests. Collect evaluation forms and generate success stories from Iowa companies that have participated in Food Export activities. This is a part time internship opportunity at a salary of \$12.00/hour. The schedule is flexible depending on the candidate's availability and IEDA needs with a desired start date of mid-late May for nearly full-time summer hours and approx. 20 hours per week during fall semester 2020. Applicant must be enrolled in a post-secondary educational degree program with at least six months remaining until graduation, and a U.S. citizen. Students should have a strong interest in international business and agriculture and be seeking undergraduate or graduate degrees in international, marketing, communications or agricultural fields are preferred. Requirements: Strong organizational skills and the ability to prioritize work; Verbal and written communication skills, comfortable with e-mail communication and cold calling; Ability to provide excellent customer service to a wide range of Iowa companies and producers; Ability to organize and implement programs and services; Knowledge of Microsoft Office programs and Internet research; Valid driver's license and own means of transportation. Send cover letter and resume, including availability, by February 14, 2020 to [peggy.kerr@iowaeda.com](mailto:peggy.kerr@iowaeda.com).

The State of Iowa is an EEO/AA Employer