

Final Notice and Public Explanation of a Proposed Activity in a 100-Year Floodplain or Wetland

Publication Date: _____

This is to give notice that the [Responsible Entity] _____ has conducted an evaluation as required by Executive Order 11988 and/or 11990, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management, to determine the potential affect that its activity in the floodplain and wetland will have on the human environment for [Program Name] _____ under [contract number] _____. The proposed project(s) is located [at addresses] _____ in [Name of City] _____, [Name of County] _____. [Describe the activity, e.g. purpose, type of assistance, the size of the site, proposed number of units, size of footprint, type of floodplain, natural values]. [State the total number of acres of floodplains involved] _____.

[Responsible Entity] _____ has considered the following alternatives and mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial values: [List (i) ALL of the reasons why the action must take place in a floodplain] _____, (ii) alternatives considered and reasons for non-selection _____,

(iii) all mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial values] [Cite the date of any final or conditional LOMR's or LOMA's from FEMA where applicable] [Acknowledge compliance with state and local floodplain protection procedures] _____.

[Responsible Entity] _____ has reevaluated the alternatives to building in the floodplain and has determined that it has no practicable alternative. Environmental files that document compliance with steps 3 through 6 of Executive Order 11988 and/or 11990, are available for public inspection, review and copying upon request at the times and location delineated in the last paragraph of this notice for receipt of comments. This activity will have no significant impact on the environment for the following reasons:

[Give reasons why there is no significant impact] _____

There are three primary purposes for this notice. First, people who may be affected by activities in floodplains and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information about floodplains can facilitate and enhance Federal efforts to reduce the risks associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk.

Written comments must be received by the [Responsible Entity] _____ at the following address on or before [Date]* _____: [Name of Administrator] _____, [Address] _____ and [phone number] _____, Attention: [Name of Certifying Officer] _____, [Title] _____.

Comments may also be submitted or further information can be requested via email at [email address] _____.

A full description of the project may also be reviewed from [enter available office hours] _____ at _____

[enter address or state that the address is the same as the office address above]. NOTE: You may combine this comment section with the other comment sections if you are publishing them together.

**Day 7 - This date should be 7 days after the date of publication (note: first day of comment is always the day after the date of publication. Therefore, really 8 days from date of publication to end of local comment period)*

Note: You can combine this notice with your Notice of Intent to Request Release of Funds or your Notice of Intent to Request Release of Funds /Finding of No Significant Impact. The 7 day comment would run concurrently with the 7 or 15 day local comment in those notices.